



Girl Scouts®

Girl Scouts, Hornets' Nest Council  
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## *Adult Awards Information Chart*

### GSHNC Service Unit Awards

- ◆ Nomination Forms are submitted to the Service Unit Adult Learning/Awards Coordinator and are **DUE MARCH 1**.
- ◆ These will be presented at the Service Unit Awards Ceremony.
- ◆ All awards may be received only once in a lifetime.

Award	Who can receive it?	Criteria	Procedure
<b>Green Hornet</b>	Registered First Year: <ul style="list-style-type: none"> <li>• Leaders</li> <li>• Co-Leaders</li> <li>• Assistant Leaders</li> </ul>	The Candidate has fulfilled the position with enthusiasm and vigor and has provided a well-rounded program including: <ul style="list-style-type: none"> <li>• A service project</li> <li>• Participation in the annual Council cookie sale</li> <li>• Attendance at 2/3 of their Service Unit Meetings</li> <li>• Completion of Leader 101, Orientation, and Leadership Essentials plus one additional course or workshop</li> <li>• Troop participation in a Service Unit or Council event</li> </ul> <p><i>No maximum number per Service Unit</i></p>	No form: Recipients are determined by the Service Unit Awards Committee
<b>Silver Hornet</b>	Registered Adult Volunteers	<ul style="list-style-type: none"> <li>• Must be an active adult member for five or more years</li> <li>• Must have rendered continuous service for betterment of the Girl Scout Program</li> <li>• Has met her/his volunteer position description requirements</li> </ul> <p><i>1 pin per 20 troops or any fraction thereof</i></p>	No form: Recipients are determined by the Service Unit Awards Committee
<b>Gold Hornet</b>	Registered Adult Volunteers	<ul style="list-style-type: none"> <li>• Must be an active adult member for ten or more years</li> <li>• Must have rendered continuous service for betterment of the Girl Scout Program</li> <li>• Must have served on a Service Unit Team for at least one year or chaired a Service Unit event within the last 5 years.</li> </ul> <p><i>1 pin per 20 troops or any fraction thereof</i></p>	No form: Recipients are determined by the Service Unit Awards Committee
<b>Outstanding Volunteer</b> Nominee may also be a leader, but this award recognizes her/his service in another volunteer role.	Registered Adult Volunteers	<ul style="list-style-type: none"> <li>• The Volunteer's contribution is beyond the expectations of the position and benefits the entire Service Unit.</li> <li>• The candidate has completed appropriate training, or if no training exists, has demonstrated competence for the position.</li> </ul> <p>The candidate has performed at a level that exceeds the expectations of the position as outlined in the position description.</p> <p><i>No maximum number per District</i></p>	<ul style="list-style-type: none"> <li>• Nomination form (AD-17) Submitted to the Service Unit Adult Learning/Awards Coordinator</li> </ul>
<b>Outstanding Leader</b>	Registered: <ul style="list-style-type: none"> <li>• Leaders</li> <li>• Co-Leaders</li> <li>• Assistant Leaders</li> </ul>	The candidate has completed required adult learning courses, and has demonstrated competence in: <ul style="list-style-type: none"> <li>• Girl/Adult Planning, communication, membership development, pluralism, and program delivery</li> <li>• Candidate's work with girls has exceeded expectations for the position</li> </ul> <p><i>No maximum number per District</i></p>	<ul style="list-style-type: none"> <li>• Nomination Form (AD-18)</li> <li>• 2 Letters of Endorsement Submitted to the District Training/Awards Coordinator</li> </ul>

### Board Approved Awards

- ◆ Board Level Nomination Forms (AD-50) and Board Level Letter of Endorsement Forms (AD-51) are submitted to the Director of Adult Development and are **DUE JANUARY 15**.
- ◆ There are no prerequisites for these awards with the exception of the Thanks II Badge.
- ◆ The awards will be presented at the Annual Adult Awards Gala which is held each Spring.
- ◆ The Director of Adult Development will submit all forms to the Adult Awards Committee who will make recommendations to submit to the Board.
- ◆ All awards may be received only once in a lifetime.
- ◆ Staff Members – If nominated, one letter of endorsement will need to come from that person’s supervisor. Otherwise, staff members may not nominate or write letters of endorsement.
- ◆ No volunteer currently going through disciplinary action will be approved.

Award	Who can receive it?	Criteria	Procedure
<b>Appreciation Pin</b>	Registered Adults or Staff members	<ul style="list-style-type: none"> <li>• The candidate has delivered outstanding service <b>to at least one</b> Service Unit or program delivery audience in a way that furthers the Council’s goals.</li> <li>• The service goes beyond the expectations for the position.</li> </ul>	<ul style="list-style-type: none"> <li>• Nomination Form</li> <li>• 2 Letters of Endorsement</li> </ul>
<b>Honor Pin</b>	Registered Adults or Staff members	<ul style="list-style-type: none"> <li>• The registered member has delivered outstanding service to <b>2 or more</b> Service Units or program delivery audiences in a way that furthers the Council’s Goals.</li> <li>• The service goes beyond the expectations for the position.</li> </ul>	<ul style="list-style-type: none"> <li>• Nomination Form</li> <li>• 3 Letters of Endorsement</li> </ul>
<b>Thanks Badge</b>	Registered Adults or Staff members	<ul style="list-style-type: none"> <li>• The candidate’s performance has been truly outstanding and benefited the total Council or the entire Girl Scout movement.</li> <li>• The service is so significantly beyond the expectations that no other award is appropriate.</li> </ul>	<ul style="list-style-type: none"> <li>• Nomination Form</li> <li>• 4 Letters of Endorsement</li> </ul>
<b>Thanks II Badge</b>	Registered Adults or Staff members who have previously received the Thanks Badge	<ul style="list-style-type: none"> <li>• The candidate has already received the Thanks Badge and has taken a leadership role in developing a model that has been replicated at the national level in one or more of the following areas during the previous three years: Membership, Program, Fund Development, Pluralism, Marketing and Communications, Strategic Leadership, or Human Resources</li> </ul>	<ul style="list-style-type: none"> <li>• Nomination Form</li> <li>• 4 Letters of Endorsement</li> <li>• If approved by GSHNC Adult Awards Committee, nomination is then sent to GSUSA’s National Board Adult Recognitions Task Group</li> </ul>
<b>Living the Mission Award</b>	Individual Adult or Adult Group (registered or non-registered)	<p>The individual or group has exemplified the Girl Scout Mission statement through:</p> <ul style="list-style-type: none"> <li>• Providing outstanding service in total commitment to pluralism</li> <li>• Leading by example to build girls of courage, confidence, and character, who make the world a better place.</li> <li>• Providing service that is so significantly beyond expectations that no other award is appropriate.</li> </ul>	<ul style="list-style-type: none"> <li>• Living the Mission Nomination Form (AD-52)</li> <li>• 2 Letters of Endorsement (AD-53)</li> </ul>

### Awards for Service Units

Award or Recognition	Who can receive it?	Criteria	Procedure
<b>President’s Award (Board Level Award)</b>	Service Unit Teams	This award recognizes the efforts of a Service Unit Team in moving its assigned area toward achievement of GSHNC goals during a membership year. Information included is for the reporting year October 1 – September 30.	Service Unit Team completes the President’s Award Nomination Form which is due to the Director of Adult Development by January 15 <sup>th</sup> .
<b>Esprit de Corps (GSHNC Award)</b>	Service Unit Teams	This award recognizes Service Unit Teams who accomplish the goal of providing outstanding support to Girl Scout volunteers.	Complete the Esprit de Corps form and submit to the Director of Membership by April 1 <sup>st</sup> .

**Earned Recognitions and Service Awards for Adults** (Forms are available through your Service Unit and are available at [www.hngirlscouts.org](http://www.hngirlscouts.org).)

Award or Recognition	Who can receive it?	Criteria	Procedure	Presentation
<b>Membership Numeral Guard</b>	Registered Girls and Adults	This is for <b>Girl and/or Adult</b> years of membership.  Available in five year increments.	Members complete “Membership Numeral Guard/Years of Service Pin” order form (AD-16) and turn in to the Service Unit Adult Learning/Awards Coordinator.	Fifteen years or more presented at the Adult Awards Gala.
<b>Years of Service Pin</b>	Registered Adults	This is for <b>Adult</b> years of membership.  Available in five year increments.	Members complete “Membership Numeral Guard/Years of Service Pin” order form (AD-16) and turn in to the Service Unit Adult Learning/Awards Coordinator.	Fifteen years or more presented at the Adult Awards Gala
<b>Leadership Development Pin &amp; Leaves</b>	Registered: Leaders Co-Leaders Assistant Leaders Group Coordinators	<b>Pin:</b> <ul style="list-style-type: none"> <li>• Complete one year in this position</li> <li>• Complete the three required Adult Learning Courses (Getting Started/Leader 101, Orientation, and Leadership Essentials)</li> <li>• Complete First Aid/CPR, Exploring Outdoors/Be Safe, Be Ready and Preplan Troop Camp Overnight/Fire Building and Outdoor Cooking and Overnight Camp Experience (or recruited an adult person who has completed them)</li> <li>• Attended two types of meetings/events beyond the troop level</li> </ul> <b>Leaves:</b> <ul style="list-style-type: none"> <li>• Ten hours of coursework = one green leaf</li> <li>• After receiving five leaves, the recipient may turn them in for one silver leaf.</li> <li>• Five silver leaves may be turned in for 1 gold leaf.</li> </ul>	Candidate completes “Leadership Development Pin Application” form (AD-19) Section I is for the Pin and Section II is for the leaves.  Completed forms are submitted to the Service Unit Adult Learning/Awards Coordinator.	Approved Pins presented at the Service Unit Awards Ceremony
<b>Episodic Volunteer Recognition</b>	Adults who give time to Girl Scouting at the Council or National level on a sporadic basis	<u>Three types of recognition</u> <ul style="list-style-type: none"> <li>• Community Participation , 1<sup>st</sup> time – Letter</li> <li>• Citizenship in Girl Scouting, 2<sup>nd</sup> or 3<sup>rd</sup> time – Certificate</li> <li>• Social Responsibility to Girl Scouting, 4<sup>th</sup> time – Volunteer Service Pin (available in 3 levels – to be purchased through the council store)</li> </ul>	The Service Unit or a Council Representative can award these as it is appropriate.	These are given out as needed
<b>Progressive Volunteer Recognition</b>	Adults involved in Girl Scouts at the Council or National level on a continual basis (designed to recognize those early in their GS Volunteer Career. <b>You cannot be “grandmothered”in</b> )	<u>Types of Recognition:</u> <ul style="list-style-type: none"> <li>• Stage One – The Volunteer Development Pin with chain which signifies the Girl Scout Volunteer Achievement Award (1<sup>st</sup> time serving on a board committee, task group, or on a Service Unit Team or providing service to GSUSA).</li> <li>• The following keys can be earned and added to the Volunteer Development Pin chain: <ul style="list-style-type: none"> <li><u>White Key</u> – signifies the Girl Scout Mentoring Award (has become a coach or mentor, has provided ongoing support resulting in retention of new volunteers, or protégé nominates mentor)</li> <li><u>Black Key</u> – signifies the Girl Scout Volunteer Executive Award (held a council or national level leadership role or made significant contributions)</li> <li><u>Gold Key</u> - signifies the Girl Scout Volunteer Diversity Award (increased membership in underrepresented populations; increased diversity awareness and understanding through enrichments events or training, or managed diversity by creating a system that supports the council’s goals)</li> <li>Silver Key - signifies the Girl Scout Community Cultivation Award</li> </ul> </li> </ul>	Candidate completes the “Progressive Volunteer Pin Application Form” (AD-08) and submits to the Service Unit Adult Learning/Awards Coordinator. Candidate should attach payment to this form.	These are given out as requested

<p><b>Progressive Volunteer Recognition (continued)</b></p>		<p>(increased volunteer membership by using the talents and skills of those ages 18-29, 55+, episodic volunteers, and males; increased girl membership that reflects the diversity in the council's jurisdiction; and established effective community partnerships, ex: corporations, small businesses, religious institutions)</p> <p>Copper Key - signifies the Girl Scout Fund Development Award (increased financial and/or in-kind resources to the council through grants, corporations/foundations, or major gifts, and increased individual contributions.</p>		
<p><b>Adult Development/ I'm Trained Patch and Hornet Squares</b></p>	<p>Registered Leaders</p>	<p><b>Patch:</b></p> <ul style="list-style-type: none"> <li>• Complete Leader 101 and Orientation</li> </ul> <p><b>Hornet Squares:</b></p> <ul style="list-style-type: none"> <li>• Yellow – Leadership Essentials</li> <li>• Red – First Aid Training</li> <li>• Green – Troop Camping</li> <li>• Purple – Leader Enrichment</li> </ul>	<p>Leader completes the “Adult Development Patch Order Form” (AD-26) and attach check for patch. The Hornet Squares are free.</p>	<p>These are given out as requested</p>